

**ACDH Council Meeting
Meeting Minutes
August 14, 2023
Via Zoom**

<u>Minutes</u>			
Attendees - Council Members			
<u>Name</u>	<u>Role</u>	<u>Name</u>	<u>Role</u>
Jodi Sperber	Chair, Regulated Member	Sam Heron	Councillor, Regulated Member
Lindsay Ord	Vice Chair, Regulated Member	Beth Blair	Councillor, Regulated Member
Kathy Sauze	Councillor, Regulated Member	Judy Hansen	Councillor, Public Member
Teanne MacCallum	Councillor, Regulated Member	Louise Mosier	Councillor, Public Member
John Jossa	Councillor, Public Member	Carol Gibbons Kroeker	Councillor, Public Member
Erhard Poggemiller	Councillor, Public Member		
Attendees - Guests and Observers			
<u>Name</u>	<u>Role</u>	<u>Name</u>	<u>Role</u>
Amie Dowell	Registrar & CEO		
Holly Durdle	Recorder		
Regrets			
<u>Name</u>	<u>Role</u>	<u>Name</u>	<u>Role</u>

1. Call to Order

Introductions: Guests / Observers

The Chair, J. Sperber, called the meeting to order at 6:10pm on August 14, 2023, and welcomed Council members.

2. Audited Financial Statements

J. Jossa put forward the motion.

Motion: to approve the draft 2022 Audited Financial Statements for the year ended March 31, 2022, as presented.

Moved by: J. Jossa, seconded by: K. Sauze

CARRIED

J. Jossa reviewed the updated audited financial statements with Council and speaking to the recent updates made by Gallo LLP as per Council's request. The Corresponding auditor's notes was also reviewed.

A. Dowell advised Council that she has not yet heard from Rebecca, Legal Counsel regarding the Guild language.

L. Ord confirmed that the Audit, Finance and Risk Committee reviewed the statements at their August 10th, 2023, meeting and the committee felt that the statements were "sufficient" to approve. The Committee would like to find new auditors for the 2023 financials.

Motion: To approve the draft Audited Financial Statements ended March 2022 with potential changes as discussed.

Moved by: J. Jossa; Seconded by: K. Sauze

CARRIED

A. Dowell provided a verbal update to Council addressing the Management Letter from Gallo LLP. A. Dowell expressed that it was difficult to work with the firm and that the College did not meet with Gallo LLP once during the auditing process. A. Dowell is in the process of writing a written response to the letter that will be provided to Council acknowledging things that could change. The College is putting together a timeline from Gallo to outline the process from start to finish with dates that Gallo requested documents from the College and the dates that the documents requested were sent back.

J. Jossa felt that Gallo LLP did not accept any responsibility for making a smoother operation.

The Audit, Finance and Risk Committee will review the Management Letter to delve into the recommendations from Gallo LLP.

3. Complaints Director

J. Sperber informed Council that Lloyd Fischer, Complaints Director resigned from the position as of August 11, 2023. Complaints have been transitioned to Amie. There are currently no open files, but a few are waiting to become complaints.

A. Dowell has three (3) people in mind to become investigators on the files, doing most of the work as a Complaints Director until a long-term solution is in place.

A. Dowell informed Council that a few other Colleges are also looking for a Complaints Director. The plan is to meet with the other Colleges to ideally hire one Complaints Director shared amongst the colleges.

Motion: As per section 14(1) of the *Health Professions Act*, Council moves to remove Lloyd Fischer as Complaints Director and appoint Amie Dowell as interim complaints director.

Moved by: J. Sperber, Seconded: S. Heron

CARRIED

4. Executive Committee – DHAA Debrief

J. Sperber provided Council with an update from the July 31, 2023, meeting between the Executive Committee and DHAA.

Council reviewed the Matter of Understanding (MOU) from DHAA. Council discussion followed.

J. Sperber and A. Dowell will discuss next steps including updating the formal agreement to reflect Council's decision. Legal Counsel will draft letters to go to DHAA and the letters will be sent to Council to review prior to sending to the DHAA.

Another meeting is scheduled for August 28, 2023.

3. Dates of Next Meeting

- September 29 & 30, 2023 - Calgary
- November 24 & 25, 2023 - Edmonton

Adjourn

The meeting adjourned at 7:31pm.